

**May 24, 2016**

The Tecumseh Local Board of Education met in regular session on May 24, 2016, with board president, Kurt Lewis presiding. Mr. Lewis called the meeting to order at 7:00 p.m. The meeting was held in the Arrow Conference Room at Tecumseh High School, 9830 W. National Rd., New Carlisle, Ohio 45344.

Roll Call: Present — Members Scarff, Scott, Studebaker, Christmann and Lewis.  
Absent — None

Mr. Lewis led the Pledge of Allegiance.  
Mr. Lewis recognized guests.

Minutes of Previous Meeting

Motion by Mr. Scarff to approve the minutes of the April 26, 2016 meeting.

Seconded by Mrs. Christmann.

Roll Call: Ayes, Members Scarff, Christmann, Scott, Studebaker and Lewis.  
Nays, none. Motion carried 5-0.

**Reports**

Special Education Dept.  
Gary Cochran – CTC District Representative

**Old Business**

There was no old business.

**New Business**

ADOPTION OF CONSENT CALENDAR - PERSONNEL

Motion by Mr. Studebaker:

Resignations

Michael Fischer, Custodian, Tecumseh Middle School  
Effective May 31, 2016 Reason Retirement

Loretta Gellatly, Teacher, Donnelsville Elementary  
Effective End of the 2015-2016 contract Reason Retirement

Susan Copeland, Bus Aide/Lunch Monitor, Tecumseh Local Schools  
Effective May 26, 2016 Reason Personal

Amanda Walters, Breakfast Monitor, New Carlisle Elementary  
Effective End of the 2015-2016 contract Reason Personal

Amanda Roseberry, Interpreter, Tecumseh Local Schools  
Effective May 26, 2016 Reason Personal

Nancy Finke, Title I Aide, Donnelsville Elementary  
Effective May 23, 2016 Reason Personal

Maria Severt, ELL Aide, New Carlisle Elementary  
Effective at end of the 2015-2016 contract Reason Personal

May 24,

2016

Employment - Certified –Summer School

to approve the following individual for the Summer School program during the summer of 2016

Teacher – Dawn Cooper

Employments - Certified – Migrant Summer School

to approve the following individuals for the Migrant Summer School program during the summer of 2016

Teachers

Amy Sparks	Jennifer Jackson	Tammi Elliott
Melissa Willardson	Stacy Blackburn	Kevin Sykes
Laura Bucio		

Employments - Classified - Migrant Summer School

to approve the following individuals are recommended for the 2016 Migrant Summer School program.

Child Nutrition - Laura Stroup

Bus Driver - Kim Fraley

Paraprofessionals -	Jennifer Riffel	Jennifer Lewis
	Belinda Leciejewski	Christina Johnston

Employment of Certified Employees — Limited 1 Year

to accept the recommendation of Norm Glismann, Local Superintendent, to employ certified employees for a one (1)-year contract, in accordance with the Negotiated Agreement, as listed:

(Retired Rehirees)  
Gregory Baker  
Rhonda Ball  
Betty Chase  
John Heint  
Deborah Hicks  
Jean Karn  
Rebecca Matlock  
Carole Putinas-Nummenin  
Denise Thomas  
Judy Virgilite  
Stephanie Waugh (4/7)

Employment of School Psychologist – Limited 1 Year

to accept the recommendation of Norm Glismann, Local Superintendent, to employ school psychologist for a one (1)-year contract, as listed:

(Retired Rehiree)  
Christine Flinn

Employment of Certified Employees — Limited 1 Year, 2nd Issue

to accept the recommendation of Norm Glismann, Local Superintendent, to employ certified employees for a one (1)-year contract, 2<sup>nd</sup> issue in accordance with the Negotiated Agreement, as listed:

Catherine Croxdale  
Jordan Hitt  
Karen Krogg  
Rhonda Fox  
Cathy Kendig  
Annika Lehman  
Anne Peters  
Steven Rudnicki  
Kalya Patterson

May 24,

2016

Jessica Skinner  
David Leist  
Tyler Spears (4/7)

Employment of Certified Employees — Limited 1 Year, 3rd Issue

to accept the recommendation of Norm Glismann, Local Superintendent, to employ certified employees for a one (1)-year contract, 3<sup>rd</sup> issue in accordance with the Negotiated Agreement, as listed:

Mallory Adams  
Amanda Asper  
Jenna Boggs  
Madelyn Boyd  
James Couch  
Barbara Cross  
Joel Drake  
Julianne Howell  
Jennifer Hughes  
Jennifer Hulbert  
Jennifer Jackson  
Amy Massie  
Corey Mollette  
Deborah Nickell  
Sally Nolan  
Gretchen Perkins  
Brian Ringholz  
Chasity Russell  
Andrew Turner  
Kathryn Wright

Employment of Certified Employees — Limited 1 Year, 4th Issue

to accept the recommendation of Norm Glismann, Local Superintendent, to employ certified employees for a one (1)-year contract, 4<sup>th</sup> issue in accordance with the Negotiated Agreement, as listed:

Tonya Back  
Laura Bucio  
Michael Crago  
Rachel Dugan  
Stacy Hampshire  
Catherine Hasecke  
Deborah Jones  
Heidi Kottmyer  
Craig Lindsey  
Melinda McKibben  
Sara Nelson  
Jennifer Priest  
Tom Rhoades  
Meagan Wagner

Employment of Certified Employees – Limited 3 Year

to accept the recommendation of Norm Glismann, Local Superintendent, to employ certified employees for a three (3)-year contract, 1st issue in accordance with the Negotiated Agreement, as listed:

Beth Cinson  
Sandra Holway  
Annionette Johnson

May 24,

2016

Ashlee Mischler  
Steven Moran

Non-Renewals of Supplemental Contracts Not Specified in the Negotiated Agreement  
to accept the recommendation of Norm Glismann, Local Superintendent, to non-renew  
employee supplemental contracts, as listed:

Band Camp  
Anna Frascone  
Melissa Willardson

Employment of Classified Employees – Limited One (1) Year Contract  
to accept the recommendation of Norm Glismann, Local Superintendent, to employ certified  
employees for a one (1)-year contract, as listed:

(Retired Rehirees)  
Roberta Cornett  
Nancy Finke  
Cynthia Macasek  
Victoria Oaks  
Stella Sergent

Employment of Classified Employees — Limited Two (2)-Year Contract  
to accept the recommendation of Norm Glismann, Local Superintendent, to employ certified  
employees for a two (2)-year contract, as listed:

Bus Drivers  
Tina Perkins  
Custodians  
Sherilyn Gerecke  
Carla Grout  
Kasey Medve  
Kyle Wright  
Food Service  
Jessica Benner  
Kimberly Heckman  
Jennifer Moyer  
Monitors  
Beth Bennett (aide to handicapped)  
Amber Crew (lunchroom monitor)  
Amanda Hillman (study hall)  
Tracey Hutchison (lunchroom monitor)  
Regina Jones (Title I aide)  
Janet Keesecker (bus aide)  
Ashley Knox (bus aide)  
Kyle Lusk (aide to handicapped)  
Tammy McBroom (lunchroom monitor)  
Norma Ridge (aide to handicapped)  
Caitlin Rizer (aide to handicapped)  
Pam Ulrich (latchkey, lunchroom monitor)  
Secretaries  
Carol Heitzman  
Tiffani McCabe

Employment of Classified Employees — Initial Continuing Contract  
accept the recommendation of Norm Glismann, Local Superintendent, to employ  
classified employees for continuing contract, as listed:

Secretaries

Shonette Holbrook

Peggy VanFleet

Monitors

Blanca Ruiz

Cindy Schmidt (bus)

Melinda Stinger

Kevin Sykes

Amber Timmons

Amanda Walters (Title I aide)

Kolby Watson

Custodian

Christopher Clinton

Bus Drivers

April Lovato

Pam Webb

Employments - Classified

Kathleen Catalano, Building Secretary, New Carlisle Elementary

Effective August 10, 2016

Step 0 \$13.59 per hour 7.5 hours per day

Brandy Triplett, Secretary, New Carlisle Elementary

Effective August 10, 2016

Step 0 \$12.95 per hour 19.5 hours per week

Emily Nickell, Secretary, Donnelsville Elementary

Effective August 10, 2016

Step 0 \$12.95 per hour 19.5 hours per week

Contract Extension – Maintenance Supervisor

to approve a one (1) year contract extension for Roger Diller in the position of Maintenance Supervisor, effective June 20, 2016 through June 19, 2017, salary as presented.

Contract Extension – Curriculum Specialist

to approve a one (1) year contract extension for Cecil Foley in the position of Curriculum Specialist, effective August 1, 2016 through July 31, 2017, salary as presented.

Contract Extension – Transportation Supervisor

to approve a two (2) year contract extension for Karen Lokai in the position of Transportation Supervisor, effective June 18, 2016 through June 17, 2018, salary as presented.

Resolution to abolish the Central Office Secretary position and suspend current contract.

to approve the Superintendent’s recommendation to implement a reduction in force for financial reasons and to abolish the following position:

Central Office Secretary – Class IV with 7% responsibility factor

(The sole employee in this pay classification was transferred to a vacant position of Technician in the Technology Department, effective February 9, 2016, which transfer was approved by the Board on February 23, 2016.)

to approve the suspension of the contract of Susan DeLong, Central Office Secretary, Class IV with 7% responsibility factor, effective February 8, 2016; and to approve a continuing non-teaching contract for the position of Technician to be issued to Susan DeLong effective February 9, 2016, thus avoiding any job loss of pay for Mrs. DeLong.

Tecumseh Local Board of Education

May 24,

2016

Resignation

Susan DeLong, Computer Technician, Tecumseh Local Schools  
Effective June 8, 2016 Reason Personal

Employment – Supplemental - Mentor

to approve the following individual for the position as listed for the 2015-16 school year - salary as per the Negotiated Agreement.

<u>Mentor</u>	<u>Mentee</u>
Annie Huffman	Jennifer Hulbert

Seconded by Mr. Scarff.

Roll Call: Ayes, Members Studebaker, Scarff, Christmann, Scott and Lewis.  
Nays, none. Motion carried 5-0.

ADOPTION OF CONSENT CALENDAR - ADMINISTRATIVE

Motion by Mr. Scarff:

Contract Approval

to approve a contract with Carol M. Riggle, CPA for services to complete the GASB 34 conversion of FY 2016 financial records, as presented.

Policy Adoption and/or Revisions

to approve the following policy adoptions and/or revisions, as presented:

1130	Conflict of Interest (Administration)
2460.03	Independent Education Evaluations
3113	Conflict of Interest (Professional Staff)
4113	Conflict of Interest (Classified Staff)
4162	Drug and Alcohol Testing of CLD License Holders
5112	Entrance Requirements
5200	Attendance
5223	Release Time for Religious Instruction
5320	Immunization
6110	Grant Funds
6111	Internal Controls
6112	Cash Management of Grants
6114	Cost Principles – Spending Federal Funds
6116	Time and Effort Reporting
6325	Procurement – Federal Grant/Funds
6550	Travel Payment & Reimbursement
7300	Disposition of Real Property/Personal Property
7310	Disposition of Surplus Property
7450	Property Inventory
8500	Food Services
9270	Equivalent Education Outside the Schools (Home Schooling)

Vacation Carryover

to approve the carryover of 8 days of vacation for Kevin Hall from the 2015-16 contract year to the 2016-17 contract year. These days are to be used by July 31, 2016.

Negotiated Agreement Contract Ratification

to approve ratification of the 2016-2018 Negotiated Agreement, as presented.

May 24,

2016

Resolution of Necessity

to approve the following resolution, as presented:

RESOLUTION OF NECESSITY  
FOR THE RENEWAL OF AN EMERGENCY TAX LEVY  
(R.C. Sections 5705.194 – 5705.197)

WHEREAS, the School District currently has in existence an emergency tax levy (the "Existing Levy") to raise \$712,000 per year for a period of five (5) years, approved by the voters of the School District on November 8, 2011, and first placed on the tax list and duplicate in 2012 for collection in years 2013 through 2017; and

WHEREAS, the revenue which will be raised by all tax levies which the School District is authorized to impose, when combined with state and federal revenues, will be insufficient to provide for the emergency requirements of the School District;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Tecumseh Local School District, Clark and Miami Counties, Ohio, a majority of the members thereof concurring, that:

Section 1. It is necessary to renew all of the Existing Levy, which is a tax in excess of the ten-mill limitation for the purpose of providing for the emergency requirements of the School District. The amount of money that it is necessary to raise for that purpose is \$712,000, which is a renewal of all of the Existing Levy for each calendar year that the millage is in effect. Such renewal emergency tax levy shall be in effect for five (5) years and shall include a levy upon the 2017 tax list and duplicate, if approved by a majority of the electors voting thereon.

Section 2. The question of levying the renewal emergency tax levy shall be submitted to the electors of the School District at the election currently scheduled for November 8, 2016 (the "Election Date").

Section 3. The Treasurer is directed to immediately certify a copy of this resolution to the Clark County Auditor with instructions to calculate and certify to the Board the annual levy expressed in dollars and cents for each one hundred dollars of valuation, as well as in mills for each one dollar of valuation, throughout the life of the levy, which will be required to produce the amount set forth in this resolution.

Section 4. It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Resolution to Authorize the Purchase Competitive Retail Electric Service

to approve the following resolution, as presented:

AUTHORIZING THE PURCHASE OF COMPETITIVE RETAIL ELECTRIC SERVICE FROM THE LOWEST RESPONSIBLE BID SUBMITTED TO SOUTHWESTERN OHIO EDUCATIONAL PURCHASING COUNCIL FOR THE PERIOD COMMENCING JUNE OF 2017 AND TERMINATING NO LATER THAN MAY 2020.

WHEREAS, the School District is a member of the Southwestern Ohio Educational Purchasing Council ("EPC"), a body authorized by state statute to aggregate purchasing needs of schools and of related nonprofit educational entities so as to take advantage of economies of scale when purchasing essential products and services; and

WHEREAS, EPC will be conducting a Request for Proposal ("RFP") for competitive retail electric service for participating EPC members for the PJM regional transmission organization ("PJM") years 2017 to 2018, 2018 to 2019 and 2019 to 2020; and

May 24,

2016

WHEREAS, EPC will send notices to bid on the School District's electric load to competitive retail electric service providers licensed to sell power in the state of Ohio; and

WHEREAS, EPC will select the lowest responsible bid along with the corresponding term for the bid, to be submitted in response to the RFP on or before June 13, 2016; and

WHEREAS, this School District may review the lowest responsible bid and corresponding term, and elect anytime up to June 14, 2016, to accept the lowest responsible bid and corresponding term with no obligation prior to that time or thereafter if the School District does not sign a Master Supply Agreement with the selected bidder; and

WHEREAS, the Superintendent or the Superintendent's designee will review the lowest responsible bid and corresponding term when the RFP is concluded and, if the lowest responsible bid provides for competitive retail electric service at a price below the current average utility cost per kWh for all of the School District's electric load, and the Superintendent or its designee finds that the EPC RFP was both public and competitive;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TECUMSEH LOCAL SCHOOL DISTRICT, COUNTY OF CLARK, STATE OF OHIO, as follows:

Section 1. The Board of Education of this School District does hereby consent, as a member of the EPC, to the conducting of an RFP process by the EPC for competitive retail electric service for participating EPC members for PJM years 2017 to 2018, 2018 to 2019, and 2019 to 2020 on such terms and conditions as the EPC deems appropriate;

Section 2. The Board of Education of this School District does hereby authorize the Superintendent or the Superintendent's designee to execute a Master Supply Agreement prepared by EPC between the School District and the lowest responsible bidder in the EPC RFP so long as the price is below the current average utility cost per kWh, and the Superintendent or his appointee finds the EPC RFP was both public and competitive;

Section 3. This Board hereby directs the Treasurer to review the Master Supply Agreement once and as prepared and determine if the School District has sufficient funds to certify this resolution assuming that the executed Master Supply Agreement will be at a price equal to or lower than the current average utility cost per kWh.

5-Year Forecast

to approve the 5-Year Forecast, as presented.

Classified Salary Schedules

to approve the Classified Salary Schedules for 2016-2017 and 2017-2018, as presented.

Administrative Salary Schedules

to approve the Administrative Salary Schedules for 2016-2017 and 2017-2018, as presented.

Seconded by Mrs. Christmann.

Roll Call: Ayes, Members Studebaker, Christmann, Scott, Scarff and Lewis.

Nays, none. Motion carried 5-0.

FINANCIAL

Motion by Mr. Studebaker:

Financial Reports

to review and approve for April 2016.



Tecumseh Local Board of Education

May 24,

2016

Seconded by Mrs. Christmann.

Roll Call: Ayes, Members Stuebaker, Christmann, Scott, Scarff and Lewis.  
Nays, none. Motion carried 5-0.

ADOPTION OF CONSENT CALENDAR - FINANCIAL

Motion by Mrs. Christmann:

Donations

to accept donations made to the Tecumseh Local School District, as presented:

NCES - National Energy Foundation	\$200.00
THS Muse Machine – Muse Machine Dayton	\$97.57
THS Track – BSN Sports	\$306.90

Amended Estimated Resources

to approve amended estimated resources, as presented for the period ending May 24, 2016.

Amended Appropriations

to approve amended appropriations, as presented for the period ending May 24, 2016.

Fund Advances

to approve the following, as presented:

The general fund unencumbered balance for 4/30/2016 is \$4,920,497.05 which is adequate to cover the following negative fund balances:

461	\$	5,273.34
516	\$	24,312.73
536	\$	1,154.58
590	\$	16,174.34
Total Negative	\$	46,914.99

This resolution is to notify the board of education and show there are sufficient funds in the general funds to cover the negative grant funds.

Balance will be refunded back to the General Fund upon receipt of funds from the State.

Advances of Property Taxes

to approve a request for the Miami County Auditor to distribute advance payments of tax dollars to the Tecumseh Local School District for the calendar year 2016. Tecumseh Local School District, in accordance with the aforementioned resolution, hereby requests the county auditor to distribute advance payments of tax dollars collected.

Seconded by Mr. Scarff.

Roll Call: Ayes, Members Christmann, Scarff, Stuebaker, Scott and Lewis.  
Nays, none. Motion carried 5-0.

**Further New Business**

**Superintendent’s Report**

**PLANNING AND DISCUSSION**

**INFORMATION ITEMS**

- Last Day for Students, May 26, 2016 – Early Release
- Last Day for Teacher, May 27, 2016
- Joint Board Meeting, May 31, 2016 6:30 p.m. Bethel Township
- THS Graduation, June 5, 2016 2:00 p.m. Nutter Center
- Excellence in Education Dinner, June 6, 2016 6:00 p.m.

**COMMENTS AND QUESTIONS FROM BOARD MEMBERS**

**PUBLIC COMMENTS**

Mr. Bowersox – Asked about changes to the negotiated agreement, emergency levy and the 5-Year Forecast.

Mr. George – Ask the board about President Obama’s executive order regarding transgender equality.

**EXECUTIVE SESSION**

Motion by Mrs. Christmann at 9:15 p.m. to meet in executive session to discuss Personnel Matters-employment.

Seconded by Mrs. Scott.

Roll Call: Ayes, Members Christmann, Scott, Scarff, Studebaker and Lewis.  
Nays, none. Motion carried 5-0.

The meeting reconvened at 10:07 p.m.

**Adjournment**

Motion by Mr. Scarff to adjourn the meeting.

Seconded by Mrs. Christmann.

Roll Call: Ayes, Members Scarff, Christmann, Studebaker, Scott and Lewis.  
Nays, none. Motion carried 5-0.

Meeting adjourned at 10:08 p.m.

\_\_\_\_\_  
President

\_\_\_\_\_  
Treasurer